

Overseas Exchange Program Guidelines for 2026-2027 Academic Year School of Political Science and Economics, National Taiwan University

I. Period of Exchange

Selected students will go abroad for exchange in the 2026-2027 academic year for either 1 semester or 1 academic year.

The actual duration of the exchange shall be determined in accordance with the academic calendar of the host institution.

II. Number of Placements

For details regarding the number of placements, duration of exchange, language proficiency requirements, and other relevant information of each host institution, please refer to the School's official website.

III. Eligibility

- (I). Applicants must be current graduate students of the School in their first year or above and must also meet the eligibility criteria of the host institution.
- (II). Applicants must submit official certificates or score reports for the language proficiency tests required by each host institution.
- (III). Applicants who fall under any of the following circumstances are not eligible to apply:
 - A. Those who, within the same degree level, have participated in exchange programs organized by the School and have already been nominated to a host institution.
 - B. Those who have been officially nominated for exchange but voluntarily withdrew after nomination.
 - C. Those who are currently on a leave of absence or plan to take a leave of absence during the intended exchange semester.
- (IV). Applicants participating in this selection shall not raise objections to the final results.

IV. Selection Schedule

Item	Date / Time	Description
Application	From November 4, 2025 (10:00 AM) to November 10, 2025 (4:00 PM)	Download and complete the application form, then upload it along with all required documents to the https://forms.gle/7sXE1XqAhdoJS3wv5 .
Announcement of Results	December 11, 2025 (4:00 PM)	Results will be announced under "Newsroom" on the School's website.
Registration / Withdrawal of Admission	By December 16, 2025 (4:00 PM)	Admitted students must submit the <i>Exchange Program Placement Confirmation and Parental (Legal</i>

		<i>Guardian) Consent Form</i> before the deadline. Students who wish to withdraw must submit the <i>Exchange Student Program Withdrawal Form</i> before the same deadline.
Registration for Alternate Candidates	By December 30, 2025	The School Office will contact eligible applicants to confirm their willingness to accept the alternate placement. Those who agree to the placement must submit the <i>Exchange Program Placement Confirmation and Parental (Legal Guardian) Consent Form</i> before the specified deadline.

V. Application

Download and complete all required documents, and upload them to the <https://forms.gle/7sXE1XqAhdoJS3wv5> between November 4, 2025 (10:00 AM) and November 10, 2025 (4:00 PM).

All application materials must be combined into a single PDF file, named “Student ID_Name_Exchange Application”, and uploaded accordingly.

Required Application Documents

No.	Item	Description
1	Passport	Please provide a scanned copy of your passport valid throughout the exchange period.
2	Application Form	Please download from the School website.
3	Enrollment Certificate	Please provide enrollment certificate for the fall semester, 2025 (available via the automated payment machine at the Office of Academic Affairs).
4	Academic Transcript—Cumulative	Please provide your full transcript from your previous degree.
5	Language Proficiency Certificate	Please provide valid official certificates or score reports issued by the testing organization. Applicants who have not yet received their official score report may submit an online test result (including screenshot).
6	Rank Certificate	Please provide a rank certification from the previous degree (optional).

7	Other supporting materials for review	Please submit if applicable (optional).
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Note: Scanned documents must be in color, upright, and clear. Photos will not be accepted.

VI. Announcement of Results and Registration

(I). Announcement of Results

Results will be announced on December 11, 2025 (4:00 PM) under “Newsroom” on the School’s website.

(II). Registration

- A. After the results are announced, admitted students must report to the School Office (3rd floor, Lixian Hall) to submit the *Exchange Program Placement Confirmation and Parental (Legal Guardian) Consent Form*.
- B. Students admitted to both university-level and school-level exchange programs may register for only one program and may not split semesters between them.
- C. Students who wish to withdraw must submit the *Exchange Student Program Withdrawal Form* (available on the School website) in person at the School Office before December 16, 2025 (4:00 PM).
Once submitted, the withdrawal is final and irrevocable.

Additional Provisions

I. Important Notes for Admitted Students

- (I). This selection applies only to exchanges commencing in the 2026/2027 academic year. Admission cannot be deferred or reserved.
- (II). Admission signifies nomination by the School; the final admission decision rests with the host institution. If a student is not accepted or fails to obtain a student visa, the admission and scholarship (if any) will be revoked. The School shall not be held responsible for, nor provide assistance in, the acquisition of student visas.
- (III). Students may not request a change of host institution. If the campus, college/department, or exchange semester approved by the host institution differs from the student's original expectations, the student must decide whether to accept or decline the admission offer; no requests for changes to the campus, college/department, or exchange semester will be accepted.
- (IV). Students must apply to the host institution using the same student status as in the selection. Applicants who apply under Master's student status shall attend the exchange program as Master's students.
- (V). Application requirements are subject to the regulations of each host institution. Students must accept any changes and may not raise objections.
- (VI). If the host institution requests to revise the exchange agreement, the School may negotiate the amendments with the student.
- (VII). Students admitted to the School's exchange program shall not be eligible to apply for another exchange program organized by the School within the same degree period.
- (VIII). Exchange students attend as non-degree students and may not request degree conferral from the host institution.
- (IX). In accordance with NTU's *Directives for the Implementation of Overseas Study Programs*, students (including those who extend their studies) must continue paying full NTU tuition and miscellaneous fees during the exchange.
- (X). Credits for the "Domestic/ Overseas Internship or Exchange Program" course will be recorded in the semester following the completion of the internship or exchange. It is recommended that students complete the program in the semester prior to their expected final semester of study, as participation in an exchange program is not permitted in the final semester within the maximum study period prescribed by the University.
- (XI). Students are responsible for their accommodation, visa, airfare, transportation, course registration, transcripts, credit transfer, and insurance. Adequate insurance coverage (including medical, accident, and overseas emergency assistance) must be purchased before departure. When the host institution provides additional insurance, students may purchase it upon arrival at the destination. The School reserves the right to revoke admission if adequate insurance is not provided.

- (XII). Students who graduate or take a leave of absence before completing their exchange shall forfeit both exchange and scholarship eligibility, and must return any received scholarship funds.
- (XIII). Students with military obligations must complete all required procedures for short-term exit permits and return to Taiwan promptly after exchange. Any violations shall result in disciplinary actions in accordance with University regulations, and the student shall bear full legal responsibility.
- (XIV). Early termination of the exchange may only be permitted under unavoidable circumstances and with the consent of both the School and the host institution.
- (XV). Upon completion of the exchange, students must return to NTU on time to continue studies or complete graduation procedures. Unauthorized extension of exchange duration will result in disciplinary actions in accordance with University regulations, and the student shall bear full legal responsibility.
- (XVI). In the event of natural disasters, war, strikes, turmoil, epidemics, or other force majeure events beyond the School's control, the School reserves the right to take appropriate contingency measures.

II. Scholarships

- (I). Although various scholarship schemes are publicly announced, they may be subject to change by the sponsoring organizations. Such changes are beyond the School's control or guarantee. If revisions to the scholarship regulations result in a student's ineligibility, the School bears no responsibility or obligation to negotiate on the student's behalf. The amounts and quotas of scholarships offered in the previous academic year do not necessarily apply to the current year.
- (II). Priority order for scholarship consideration:
 - A. Scholarships offered by host institutions
 - B. Region-, country-, or field-specific scholarships
 - C. Scholarships provided by the Ministry of Education
 - D. University-administered scholarships (including the Voyage of Aspirations Scholarship)
 - E. SPE Overseas Internship and Exchange Grant
- (III). Exchange students are entitled only to the host institution's tuition and fee waiver. All other personal expenses must be borne by the students. The School does not guarantee any scholarship award or provide financial-aid assistance.
- (IV). As the timelines for host-institution admission and scholarship review are beyond the School's control, receiving a scholarship does not guarantee admission to the host institution. If a student is later denied admission or forfeits the exchange placement to join another program, the scholarship offer will be immediately revoked.

- (V). Students who hold valid low-income or middle-to-low-income household certificates issued by competent R.O.C. authorities and are admitted by a host institution will receive priority consideration for scholarship applications.
- (VI). Each student may apply for multiple scholarships unless otherwise restricted by the granting organizations. If the host institution provides its own scholarship, students may only receive that award and may not request to forgo it in favor of another. Where a student simultaneously receives the host institution's scholarship and the Voyage of Aspirations Scholarship, and the amount of the former is lower, the Voyage of Aspirations Fund may cover the difference.
- (VII). International degree students who hold a Taiwan Scholarship will have their award revoked upon participating in an exchange program, pursuant to the Taiwan Scholarship Regulations. The remaining award period may neither be retained nor extended.
- (VIII). If an exchange program is terminated for any reason, the scholarship eligibility shall be immediately revoked and may not be reserved.
- (IX). Scholarship or grant recipients must fulfill all obligations required by the respective scholarship regulations.

III. Dormitories

(I). NTU Dormitories

- A. Students must apply for dormitory reservation or withdrawal before departure. They may not simultaneously apply for NTU dormitory accommodation during the exchange period. Any violations will be handled in accordance with the Student Housing Service Division's regulations. Dormitory reservation does not apply to students who have extended their study period.
- B. Students who have reserved their dormitory accommodation are exempt from paying dormitory fees during the exchange period and do not need to participate in the dormitory draw upon return.
- C. Dormitory reservation only guarantees the right to accommodation upon return. Students may not request to retain their original dormitory or bed space.

(II). Host Institution Dormitories

- A. The program does not guarantee on-campus housing, and **host institutions bear no obligation to provide dormitory accommodation.**
- B. Students must apply for dormitory accommodation directly with the host institution. Those who are not assigned a dormitory must arrange off-campus housing at their own expense. The School bears no responsibility to negotiate on behalf of the student regarding on-campus housing.

IV. Course Selection, Credits, and Academic Records

- (I). In addition to complying with the host institution's course and credit regulations, master's and doctoral students shall follow Article 78-1 of NTU's *Academic Regulations* to complete course registration and grade submission upon return.
- (II). Credits earned at the host institution are not guaranteed to be equivalent or fully transferable to NTU. If discrepancies in calculation methods between institutions result in a partial loss of credits, the School cannot issue certification or negotiate for full credit recognition. Students are responsible for any delay in graduation resulting therefrom.
- (III). Credits earned at institutions in Mainland China that are not recognized by the Ministry of Education may not be transferred unless otherwise specified.
- (IV). Applications for credit transfer based on courses completed at the host institution are limited to the School's Required Core Courses, Required Interdisciplinary Courses, and Designated Electives. Credits may not be transferred toward Other Program-approved Electives.
- (V). Matters not covered herein shall be handled in accordance with the regulations of the Office of Academic Affairs.

V. Responsibilities and Obligations of Exchange Students

- (I). Upon completing registration at the host institution, students shall be regarded as its enrolled students and must comply with all institutional regulations. Any conduct detrimental to the reputation of either institution will be subject to disciplinary action by both, including referral to the NTU Student Disciplinary Committee.
- (II). During the exchange period, students must maintain close communication with the School and remain vigilant about their personal safety.
- (III). Students have the responsibility and obligation to promote the School and are encouraged to actively participate in events organized by the host institution, such as education fairs or information sessions for exchange students.
- (IV). The School reserves the right to use submitted exchange reports (for which publication consent has been granted) for promotional or informational purposes without obtaining additional approval from the student.
- (V). Before graduation, returning students shall assist and provide guidance to fellow School students preparing for exchange, including sharing relevant information and offering necessary consultation.